

2013 CONVENTION CHAPERONE RULES

The following rules have been prepared for adults who chaperone JOOI members to the International JOOI Convention. The intent of this guide is to clarify the responsibility of a chaperone and to provide consistency in dealing with infractions of the Code of Conduct.

1. Chaperones must be at least 21 years of age.
2. Chaperones will be responsible for their JOOI members at all times and must be on site.
3. Obtain and carry to the Convention, Parental Consent Form for delegates who attend the convention. These must be signed and completed by parents, including emergency phone numbers.
4. Medical information on the above form must be completed and available during convention (chaperone shall be responsible for providing this information to convention staff).
5. If a JOOI member is involved in a serious infraction, staff will contact their Advisor before any type of disciplinary action is handed out.
6. All relative expenses incurred by JOOI members and/or chaperones must be paid prior to departure from the convention site.
7. There must be at least **one adult** chaperone for every **ten** JOOI members.
8. Chaperones are not allowed to take their JOOI delegates to District Hospitality suites. **ONLY** parents may take their children after signing them out of the JOOI Convention. Once a JOOI member has left the JOOI Convention, they may not return.
9. No Adult may share a room with any JOOI Member attending the convention without the expressed written consent of the parent or guardian of the JOOI Convention Attendee.
10. When traveling with delegates, it is strongly recommended that there be one male and one female adult chaperone if there are male and female delegates.
11. While chaperones are not required to attend sessions and workshops, it is preferred in order to set a good example.
12. In keeping with the Policy for Governance of JOOI, no alcohol should be used or present at any youth functions.
13. Smoking is prohibited while working with youth.
14. A retiring hour of 12:00 a.m. will be observed and enforced with **ZERO** tolerance. All Convention Attendees are expected to be in their own rooms at this retiring hour and they are expected to remain there. **NO EXCEPTIONS, ZERO TOLERANCE.**
15. Chaperones must assure that their JOOI Members comply with the Convention Code of Conduct.

Remember: Tact and discretion serve to protect youth and adults alike. All infractions of the JOOI Convention Code of Conduct must be reported to Convention staff or the designated Sergeants at Arms. An official committee will determine the necessary course of action. This will provide fair and consistent treatment for all involved.

I agree that I have read and will abide by these rules as a Convention Chaperone.

Name

Date

D/O/B