



New Club Progress Report

Date _____ Sponsor Club _____ Sponsor Club # (s) _____

Sponsor Club _____ Sponsor Club # (s) _____

Proposed name of New Club/Location of New Club _____

Date of reported meeting _____ Date of next meeting _____

Number of Charter Member fees and applications collected _____ Recruitment Goal _____

Please select, if applicable College Club Sports Club

Temporary Chairperson assigned? Yes No Established Club Dues? Yes No

Field Representative Assigned? Yes No Certified Club Builder Assistance? Yes No

Reviewed Club Bylaws? Yes No Nominated Club Officers? Yes No

Club President _____

Club Secretary _____

Club Treasurer _____

Assess Community Needs

Ask for help from Certified Club Builders, key contacts and community establishments.

Survey community leaders for an experienced viewpoint.

Start recruiting everyone and building to address the community's needs.

Extend reach to local businesses, school district and other agencies tied to the community.

Send out public service announcements and utilize marketing materials.

Set up informational meetings and maintain momentum.

How does the Club plan to serve the community's needs?

Material Request (Please send):

Name: _____ Address: _____ City: _____

State/Province: _____ ZIP/Postal Code: _____

Materials requested: _____

Date needed: _____ Anticipated Charter Date: _____

Once organizational date is set, please contact the New Club Building Department at Optimist International for New Clubnumber, Field Kit, and Field Representative assignment.

Send to:

E-mail: newclubs@optimist.org

Fax: (314) 371-6006

Mail: New Club Building • Optimist International • 4494 Lindell Blvd. • St. Louis, MO 63108