



CLUB NUMBER 36-260

OPTIMIST CLUB BYLAWS

ARTICLE I – NAME

This club shall be known as The Optimist Club of Marshall an affiliate of Optimist International.

ARTICLE II – MISSION

The purposes of this club shall be to develop Optimism as a philosophy of life, utilizing the tenets of the Optimist Creed; to promote an active interest in good government and civic affairs; to inspire respect for the law; to promote patriotism and work for international accord and friendship among all people; to aid and encourage the development of youth, in the belief that the giving of one's self in service to others will advance the well-being of humankind, community life and the world.

ARTICLE III – MEMBERSHIP

Section 1: The membership of this club shall represent a compatible cross-section of the business, social, and cultural life of the community and shall consist of adults of good character and community standing, generally compatible with the membership of all Optimist clubs, who reside or have community interests in the City of Marshall or the adjacent area and who have been duly elected to membership in the manner prescribed in these bylaws. All memberships shall be held by individuals and shall not be transferable.

Section 2: Individuals having executive or supervisory control or authority such as coaches, assistant coaches, referees, and other participants managing Club projects are required to be members of the Club to received benefits of the Club, including liability insurance protection. Any contracted or paid person(s) or entity(s) are not subject to this requirement.

ARTICLE IV – ADMISSION TO MEMBERSHIP

Members shall be admitted to the Club according to such procedures as established by the Board of Directors.

ARTICLE V – TERMINATION OF MEMBERSHIP

Section 1: Any member may resign from the club in good standing, provided that all dues and fees have been paid. Such resignation shall be communicated to the Secretary.

Section 2: Any member who is two (2) or more months in arrears in the payment of dues or fees to the club may be suspended from membership. He or she will be provided written notice by the Treasurer. Upon payment of arrears within thirty (30) days of said notice, the member's suspension

shall end automatically. If such member has not paid within 30 days, said membership will automatically be terminated and shall be so notified by the Treasurer.

Section 3: Any member charged with conduct unbecoming an Optimist or with any act prejudicial to the best interests of the club or Optimist International, and against whom such charges are sustained after opportunity to appear before the Board of Directors in his or her own defense, may be expelled from membership, at the discretion of the Board of Directors. Upon such action by the Board of Directors, the Treasurer shall immediately notify the member in writing, of said action.

Section 4: In case of the resignation or expulsion of any member, the Secretary shall immediately notify Optimist International and all members of the club of such action.

Section 5: Any member whose membership in the club has been terminated for any reason shall forfeit all interest in any funds or property of the club and all rights to the use of the Optimist name, emblem or other insignia.

Section 6: It shall be the prerogative of the Board of Directors to confirm any termination of membership on behalf of the club.

Section 7: No individual shall be allowed membership or maintain membership if convicted of any serious crime against a child, person, or entity. Upon failure of the club Board of Directors to take action, any individual charged with conduct unbecoming an Optimist member, may be subject to suspension and/or termination after an investigation and/or adjudication by the Optimist International Board of Directors and after an opportunity to be heard. Said member shall receive a final notice of determination from the Optimist International Board of Directors. Such notice by the Board of Directors shall be given by certified mail and any other delivery method available.

ARTICLE VI – DIRECTORS

Section 1: There shall be a Board of Directors which shall consist of the President, the immediate Past President, two (2) Vice Presidents, the Secretary, the Treasurer, and six (6) elected Directors, each of whom shall have the right to vote. The office of Secretary and Treasurer may be combined, in which case, the Secretary-Treasurer shall have only one vote. Directors shall serve for a period of two years or until their successors are duly qualified and elected. In the event of a directorship becoming vacant for any reason, such vacancy shall be filled by the Board of Directors, and the appointee shall serve for the duration of the term of the individual being replaced.

Section 2: The Board of Directors shall have control and management of the club's activities, determine all policies, elect, dismiss and discipline members and generally supervise the affairs of the club.

Section 3: The Board of Directors shall meet on a regular basis as they shall determine; or at the call of the President/Chair. Any three members of the Board of Directors may call a meeting providing a three-day notice is given to all members. A majority of the Board of Directors shall constitute a quorum for the transaction of business, and a majority vote of those present shall be necessary to give effect to any action of the Board.

Section 4: Any member of the Board of Directors who is absent from three consecutive board meetings will forfeit the office with the approval of the Board of Directors. Notice of said action shall be mailed to all members by the Secretary.

ARTICLE VII – OFFICERS

Section 1: The officers of this club shall be a President, the Immediate Past President, two (2) Vice Presidents, the Secretary, the Treasurer, and six (6) elected Directors, each of whom shall have the right

to vote. All officers shall hold office for one year or until their successors are duly elected or appointed as provided in these bylaws. In the event that any office becomes vacant for any reason, the vacancy shall be filled by the Board of Directors.

Section 2: The President shall serve as the executive officer of the club, preside at all meetings of the membership and the Board of Directors, be an ex-officio member of all committees, exercise general supervision over club affairs and perform such other duties as are ordinarily incumbent upon a President; and shall represent the club in relations with Optimist International and the District and perform a like function on their behalf in relation to the club. The President shall attend all duly called District meetings or, in the case of absence for good reason, provide for the club's representation by an accredited representative.

Section 3: The Vice Presidents shall perform such duties as are ordinarily incumbent upon Vice Presidents and such other duties as may be assigned to the by the President or Board of Directors.

Section 4: The Secretary shall keep and maintain the minutes of all meetings of the Board of Directors, business meetings and all records of membership, attendance, and service to the club, in the form and manner prescribed by the Board of Directors. The Secretary shall also prepare and file all reports required by Optimist International, District Administration and generally perform such duties as are ordinarily incumbent upon a Secretary.

Section 5: The Treasurer shall keep and maintain all records of fees, dues and monies collected and disbursed. Submit regular financial statements in the form, manner, and frequency prescribed by the Board of Directors, prepare an annual statement for the annual meeting of the Club and generally perform such duties as are ordinarily incumbent upon a Treasurer.

Section 6: The Club Board of Directors can amend or expand these duties as needed as long as they are within the guidelines of international and standard bylaws.

ARTICLE VIII – ELECTION PROCEDURE

The election of Club Officer(s) and Directors should be completed no later than April 30. All Officers will be elected annually except for the Secretary and Treasurer who will be appointed annually by the President, subject to approval of the Board of Directors.

Section 1: Not later than April 1, the President shall with the approval of the Board of Directors announce the appointment of a Nominating Committee of five (5) members. The Nominating Committee shall select at least one nominee for each expiring office and directorship. Such nominations, in writing, shall be delivered to the Secretary-Treasurer not later than fifteen (15) days thereafter.

Section 2: Upon receipt of the report of the Nominating Committee the Secretary-Treasurer shall, within seven (7) days, mail to each member a notice listing the nominations of the Nominating Committee in alphabetical order, by office and stating the date of the meeting at which the election shall be conducted.

Section 3: During the meeting at which the election is conducted, the President shall read the notices as issued by the Secretary and then proceed to conduct the annual election. Separate balloting shall be conducted for each office. Where there is only one nominee for an office, the President shall request a unanimous ballot for the nominee. A majority of the votes cast shall be required to elect. In the case of directors, if the number of nominees exceeds the number of vacancies, the required number receiving the highest number of votes shall be declared elected.

Section 4: Nothing in this article shall be construed as precluding nominations from the floor.

Section 5: Only members in good standing shall be eligible to hold office or vote.

Section 6: **Friends of Optimist are ineligible to cast votes or serve as an officer of the Club and/or on the Club Board of Directors (OI Bylaws Article III, Section 2).** Voting shall be by individuals and no person may cast more than one vote. Proxies will not be recognized.

Section 7: All officers and directors shall assume the responsibilities of their respective offices on October 1 following their election.

Section 8: The Secretary shall report the results of all elections and appointments of club officers to Optimist International and the district immediately.

ARTICLE IX – MEETINGS

Section 1: Regular meetings of the club shall be held at such time and place as may be determined by the Board of Directors.

Section 2: Special meetings may be called by the President, or by the Secretary-Treasurer upon receipt of a written request signed by at least five (5) **voting** members in good standing. Every member shall be notified in writing at least three days in advance of the special meeting and advised what business will be considered. No other business may be conducted at the meetings.

Section 3: One-third (1/3) of the **voting** members in good standing shall constitute a quorum at any regular, special or annual meeting of the club.

Section 4: The current edition of Robert's Rules of Order (or Code Morin for French speaking Clubs) shall govern all deliberations of this organization and its Board of Directors except as otherwise provided in these bylaws.

ARTICLE X – REVENUE

Section 1: Each new member of the club shall pay a membership fee as determined by the Board of Directors, and payment of said fee to be a prerequisite for admission to membership, payable on demand of the Treasurer.

Section 2: Annual dues per member shall be **determined by the Board of Directors**, including the subscription to The Optimist Magazine, payable in advance except that each fully paid life member shall be privileged to deduct from payment of dues the amount equal to the dues payable by the club to Optimist International for each member. ****Note:** this amount may not be less than an amount sufficient to pay all International and District dues and fees, plus an amount sufficient to provide for club administration. Membership dues may be voluntary as administrative costs may be offset by fundraisers, grants or business sponsorships. Each year dues shall be reviewed in July by the Board of Directors for the following year. Minimum dues shall cover all Optimist International and District charges. Changes are subject to approval of the membership. The dues paid each year shall be part of this club's operating policies.

Section 3: The Board of Directors may plan or recommend the raising or accumulation of revenue from sources other than those stated in this article.

Section 4: All funds, to which the public or members have contributed for the specific purpose of financing charitable, educational or civic activities of the club, shall be used solely for those purposes and separate records of such funds shall be maintained.

Section 5: The fiscal year of the club shall be from October 1 of each year until September 30 next following.

Section 6: An annual audit of all club monies shall be performed by a certified public accountant or other designee of the Board of Directors.

Section 7: An audit of all or any designated funds may be called for by any two members of the Board of Directors. Such audit shall be approved by a 2/3 majority of the Board of Directors and shall not exceed two per year.

ARTICLE XI – COMMITTEES

Section 1: The Board of Directors shall determine the number and purpose of all special and standing committees required to achieve the purposes of this club.

Section 2: The President shall appoint the chair and members of all committees and announce such appointments not later than October 1 following his or her election.

ARTICLE XII – MISCELLANEOUS

Section 1: A member or individual may act as an agent of an Optimist Club only upon prior written approval granting such agency by the Clubs Board of Directors.

Section 2: In recognition of the benefits and services available to this club and its members through affiliation with Optimist International, this club shall exercise its rights and privileges of participation in the government and activities of Optimist International. This club shall provide for its proper representation at all meetings and conventions of Optimist International and the District. It shall provide for such representation when preparing the annual budget.

Section 3: While attending any project, meeting, social event or other gathering that is conducted for the benefit of the youth in attendance, adults are expected to refrain from consumption of alcoholic beverages, tobacco, e-cigarettes and marijuana products during any portion of the event.

Section 4: Any person elected to membership in this club shall be deemed to have accepted these bylaws and the Constitution and Bylaws of Optimist International, and shall be bound by them in all respects as if he or she had been a member at the time of their adoption.

Section 5: The Board of Directors shall provide for the prompt payment of all dues and other obligations to Optimist International and to the District and shall require the prompt completion and submission of all reports required by Optimist International and the District.

Section 6: If the Club carries any form of club liability insurance, it must add Optimist International as an additional insured to the policy. Should the Club not name Optimist International as an additional insured, the Club shall hold Optimist International harmless from any liability and the Club shall reimburse Optimist International for any and all reasonable attorney fees, court costs, and losses sustained by Optimist International.

Section 7: These bylaws shall be reviewed annually.

ARTICLE XIII – NOT-FOR-PROFIT ORGANIZATION

This club is organized and shall operate as a not-for-profit organization and shall be incorporated within the state/provincial/national statutes as such. The Club is organized and shall operate exclusively for charitable and educational purposes set forth in Section 501(C)(4) of the Internal Revenue Code of 1986, as now in effect on or as may be amended (the "code"), including, but not limited to, developing Optimism as a philosophy of life, utilizing the tenets of the Optimist Creed; to promote an active interest in good

government and civic affairs; to inspire respect for the law; to promote patriotism and work for international accord and friendship among all people; to aid and encourage the development of youth, in the belief that the giving of one's self in service to others will advance the well-being of humankind, community life and the world.

ARTICLE XIV – AMENDMENTS

Section 1: Any amendment to these bylaws must be in conformity with the Constitution and Bylaws of Optimist International, shall be adopted by a two-thirds (2/3) vote of the members present at any meeting, provided written notice of the proposed amendment and date of such meeting shall have been given the members at least two (2) weeks prior thereto.

Section 2: All amendments to these bylaws must be submitted to Optimist International for approval.

ARTICLE XV – DISSOLUTION

After delinquent dues are paid to Optimist International, Clubs with any remaining assets are encouraged to contribute them to Optimist International, the Optimist International Foundation, the Canadian Children's Optimist Foundation, another Optimist Club, or another not-for-profit organization. If no disposition of the club assets is completed within 120 days after the effective date of dissolution, the assets of the Club shall be distributed to Optimist International or the Optimist International Foundation.

Name of Club: The Optimist Club of Marshall, Marshall MO.

Robyn E. Leimbuehler
(President)

Approved by

Stephanie M. M. M. M.
(For Optimist International)

Megan Leimbuehler
(Secretary)

Date Approved

8-28-20-20
(By Optimist International)

Date Adopted

August 22, 2020
(Optimist Club of Marshall)

