

TYPICAL AGENDA OF FIRST QUARTER ZONE MEETING (OCTOBER)

- 5 min Welcome & Introductions
- 5 min Invocation & Toast to Flag and Country
- 30 min Meal Service with Fine Session
- 5 min Zone Report by Lieutenant Governor
- 15 min Share goals of each club
- Have presidents submit their goals on one page in terms of:
 - New Service Projects
 - Fund Raising Goals
 - Membership
 - New Club Building
 - Club Fellowship Initiatives
 - Public Relations
 - Youth Clubs
 - Honor Club and/or Distinguished Status
 - Review District A&A Program
 - Share zone goals -an accumulation of all clubs. This shows how each club fits into the overall picture and as a group of clubs the level of service is immense).
- 3 min Introduction of Guest Speaker
- 15 min Guest Speaker
- 2 min Thanks to Guest Speaker

ANNOUNCEMENTS AND REPORTS

- 5 min a) Briefly encourage clubs to support their president in attaining Honor Club and/or Distinguished Status
- 5 min b) Youth Appreciation Week
- 5 min c) Essay Contest/Youth Clubs
- 3 min d) October 1st - Optimist International dues & district dues
- 7 min e) 50/50 draw and club attendance awards
- 5 min f) Questions or announcements for the betterment of Optimism
- g) Promote district board meeting
- _____h) Adjourn with the reading of the Creed
- 1 hour 50 minutes

TYPICAL AGENDA FOR SECOND QUARTER ZONE MEETING (JANUARY)

- 5 min Welcome & Introduction
- 5 min Invocation & Toast to Flag and Country
- 30 min Meal Service with Fine Session
- 5 min Zone Report by Lieutenant Governor
- 3 min Introduction of Guest Speaker
- 15 min Guest Speaker
- 2 min Thanks to Guest Speaker

ANNOUNCEMENTS AND REPORTS

- 5 min a) Oratorical & CCDHH report clubs & zone level
- 5 min b) Respect for Law/Day of Non - Violence
- 5 min c) Safety on Wheels/Tri-Star Sports
- 5 min d) Public Relations
- 5 min e) Youth Clubs/JOOI Convention
- 2 min f) Optimist International dues for January are due
- 15 min g) Club President's Reports -relate back to goals identified at first quarter -celebrate all successes!! Offer encouragement & praise –make members feel proud of the club they belong to.
- h) District A&A Program
- 8 min i) 50/50 draw and club attendance awards
- j) Presidents and district membership awards pin.
Bring up members and present them with awards.
- k) Promote second quarter board meeting
- 5 min l) Questions or announcements for the betterment of Optimism.
- m) Adjourn with Optimist Creed

TYPICAL AGENDA FOR THIRD QUARTER ZONE MEETING (APRIL)

- 5 min Welcome & Introductions
- 5 min Invocation & Toast to Flag and Country
- 30 min Meal Service with Fine Session
- 5 min Zone Report by Lieutenant Governor
- 3 min Introduction of Guest Speaker
- 15 min Guest Speaker
- 2 min Thanks to Guest Speaker

ANNOUNCEMENTS & REPORTS

- 5 min
 - a) Safety on Wheels/Tri-Star Sports
 - b) Club Bulletin Contest/CPA
 - c) Optimist International Foundations
- 10 min
 - d) Club Projects/Life Membership
 - e) Junior Golf Championships/Youth Clubs
- 5 min
 - f) District A&A Program
 - g) Officer Elect Report due at Optimist International by May 20
 - h) April 1st-International & District dues
- 15 min
 - i) Club President's Report -relate back to goals identified at first quarter board meeting -celebrate their successes!!
- 10 min
 - j) 50/50 draw and club attendance awards
 - k) Presidents and District 1 Member & 2 Member award pins
- 5 min
 - l) Promote third quarter board meeting
- 5 min
 - m) Questions or announcements for the betterment of Optimism
 - n) Adjourn with Optimist Creed