Club Name: ___________________________ Club Number: ______

Project Chair: _____________________ Phone #: _________ Email: ________________

Club President: ________________ Phone #: _________ Email: ________________

Please provide the following information pertaining to your project. Use additional sheets as necessary.

1. Primary Purpose:


2. Amount Requested: $_______________ Submission Date: _________________

3. Provide a brief description of the proposed project and the impact it will have on the community:


Estimated Project Start Date: _________________ Estimated Project End Date: _________________

4. List Specific Goals:
   a. 
   b. 
   c. 
   d. 

5. What resources will be used? (Other funding sources, manual resources, donated items, etc.)


6. Provide a preliminary budget outlining exactly how the granted funds will be utilized. (Please attach)

7. Other Requirements:

Attach a Planning Guide which provides a detailed overview of the project and provide detailed records of how the funds were expended including copies of all receipts.

(over)
8. Statement of Acknowledgement:

I / We, ______________________ (Project Chair) and ______________________ (Club President), hereby concur with the aforementioned requirements and will submit all requested documentation within three months of the completion of the project. I / We acknowledge that failure to comply with the aforementioned requirements could result in having to repay the gifting funds in full or any amount thereof to Optimist International.

________________________________________  ______________________________
Project Chair  Club President

9. If awarded, to what address will the funds be mailed:

Name: ________________________________________
Address: ________________________________________
City: ___________________________ State: _____ Zip: ________

Optimist International Use Only:

Approved / Denied  Awarded Amount: ______________

Date Funds Sent: ______________

Comments:

______________________________
Optimist International Executive Director

Submit Application with all attachments to:
Optimist International
4494 Lindell Blvd
St. Louis Mo 63031
executiveoffice@optimist.org
Fax: (314) 371.6006

Optimist International retains the rights to request and obtain additional information it may deem necessary for an assessment to grant funding.