

Lieutenant Governor's "Zone Conference Report" to the District
A supplement to the "Zone Meeting Report"

The Lieutenant Governor's function is an administrative arm of the District.
 The job you will do administratively will result in many more youth being served.
 Your ability to do the job will result in a successful Zone!

Quarterly, a Zone Conference Report informs the District Governor and it's club members of the Zone's club activities.

Zone Conference Report

<u>Zone Club Report</u>	<u>Enter Plan/Actual</u>	<u>Enter Current Status</u>
<input type="checkbox"/> Lt. Governor tracks club's activities with this report.		
List Clubs in Your Zone		
Dues Payment OI and District	Y/N	Balance
Annual Club Planning	Y/N	On time message
OI Foundation Representative	Y/N	Name Rep
Membership Growth:		
Membership Number as of October 1	Number	
Membership Number Current	Number	
NOW	Y/N	Date
Just Ask	Y/N	Date
New Club Building In Process	Y/N	Name
NCB Charter		Date
Planned Activities:	Each Indicate	
Childhood Cancer Crusade		Project
OI Junior Golf Championships		Date Complete
Scholarship Contests:		
Oratorical		Date Complete
Essay		Date Complete
CCDDH		Date Complete
Respect for Law/Promotion of Non-Violence		Date Complete
Tri-Star Sports		Sport/Date Complete
Youth Appreciation		Date Complete
Youth Safety		Project
JOOI Clubs		Number
Optimist in Action Day		Project/Date Complete
Special Projects	List	
Fund Raising	List	

Zone Report

- The Zone Report is a club activity summary from the Zone Club Report**
- Zone's number of OI Foundation Representatives**
- Zone's number of JOOI Clubs**
- Zone's membership's growth**
- Zone's number of clubs participating in a project are reported**
- This reported number of clubs are compared to the total number of clubs in the Zone**
- Number of New Club Building in Process**
- Fund Raising Activity**
- Special Project Activity**

The Zone Conference Report is completed each quarter before the District Conference

Distribution to the District Governor and District Secretary-Treasurer

At the conference, provide to the Executive Committee

Start a District Zone Story Board for Conference Communication including this report.