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# New Club Progress Report

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Date \_\_\_\_\_ Sponsor Club \_\_\_\_\_ Sponsor Club # (s) \_\_\_\_\_

Sponsor Club \_\_\_\_\_ Sponsor Club # (s) \_\_\_\_\_

Proposed name of New Club/Location of New Club \_\_\_\_\_

Date of reported meeting \_\_\_\_\_ Date of next meeting \_\_\_\_\_

Number of Charter Member fees and applications collected? \_\_\_\_\_ Recruitment Goal? \_\_\_\_\_

Please select, if applicable.     College Club             Sports Club

Temporary Chairperson assigned?     Yes     No            Reviewed Club Bylaws?             Yes     No

Established Club Dues?             Yes     No            Nominated Club Officers?             Yes     No

Field Representative Assigned?     Yes     No            Name \_\_\_\_\_

Certified Club Builder Assistance?     Yes     No            Name \_\_\_\_\_

## Assess Community Needs

**A**sk for help from Certified Club Builders, key contacts and community establishments.

**S**urvey community leaders for an experienced viewpoint.

**S**tart recruiting everyone and building to address the community's needs.

**E**xtend reach to local businesses, school district and other agencies tied to the community.

**S**end out public service announcements and utilize marketing materials.

**S**et up informational meetings and maintain momentum.

How does the Club plan to serve the community's needs? \_\_\_\_\_

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## Material Request (Please Send):

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_ ZIP/Postal Code: \_\_\_\_\_

Materials requested: \_\_\_\_\_

Date needed: \_\_\_\_\_ Anticipated Charter Date: \_\_\_\_\_

Once organizational date is set, please contact the New Club Building Department at Optimist International for New Club number, Field Kit and Field Representative assignment.

Send to: E-mail: [newclubs@optimist.org](mailto:newclubs@optimist.org) • Fax: 314.371.6006

Mail: New Club Building • Optimist International • 4494 Lindell Blvd. • St. Louis, MO 63108



www.optimist.org • www.optimistleaders.org

