



# Housing Reservation Request Form

**Baltimore Renaissance Harborplace Hotel • Baltimore, Maryland • Reservation Deadline: June 9, 2011**  
Reservation requests must be made on this form. Reservations will not be accepted by telephone. Please complete all information. Mail or fax this form to the address below. Do not mail duplicate copies if faxing this form. Please send only one form if sharing a room.

**Accommodations preferred:**

- Single occupancy
- Double occupancy
- Triple occupancy
- Quad occupancy
- Physically impaired accessibility

**Contact Person (Chaperone/Advisor/Parent): *Please Print***

**ALL DELEGATES MUST HAVE AN ON-SITE CONTACT AT ALL TIMES!**

Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State/Province \_\_\_\_\_ Postal/ZIP Code \_\_\_\_\_ Country \_\_\_\_\_  
Home Telephone Number \_\_\_\_\_ Business Telephone \_\_\_\_\_  
Fax Number \_\_\_\_\_ E-mail address \_\_\_\_\_  
Arrival Date \_\_\_\_\_ Departure Date \_\_\_\_\_

**Occupants**

There will be a \$50 cash deposit per person due upon check-in for incidentals if not paying by credit card.

<b><u>Room 1</u></b>	<b><u>Room 2</u></b>	<b><u>Room 3</u></b>
Name _____	Name _____	Name _____
Name _____	Name _____	Name _____
Name _____	Name _____	Name _____
Name _____	Name _____	Name _____
<b><u>Room 4</u></b>	<b><u>Room 5</u></b>	<b><u>Room 6</u></b>
Name _____	Name _____	Name _____
Name _____	Name _____	Name _____
Name _____	Name _____	Name _____
Name _____	Name _____	Name _____

**Deposit Information**

A major credit card or advance full payment at \$149 (inclusive of 15.5% taxes) per night x number of nights is required to guarantee your reservation and a \$50/night deposit will be required at the time of check-in for incidentals.

Card Type \_\_\_\_\_ Card Number \_\_\_\_\_ Exp. Date \_\_\_\_\_  
Card Holder Name \_\_\_\_\_ Signature \_\_\_\_\_

*By signing, I authorize my credit card to be charged in compliance with reservations/cancellation policies should I cancel my reservation.*

**Cancellations**

Reservation deadline is **June 9, 2011**. Reservations received after the deadline will be on a space availability basis. Cancellations can be made up to 4:00pm on the day of arrival without a fee.

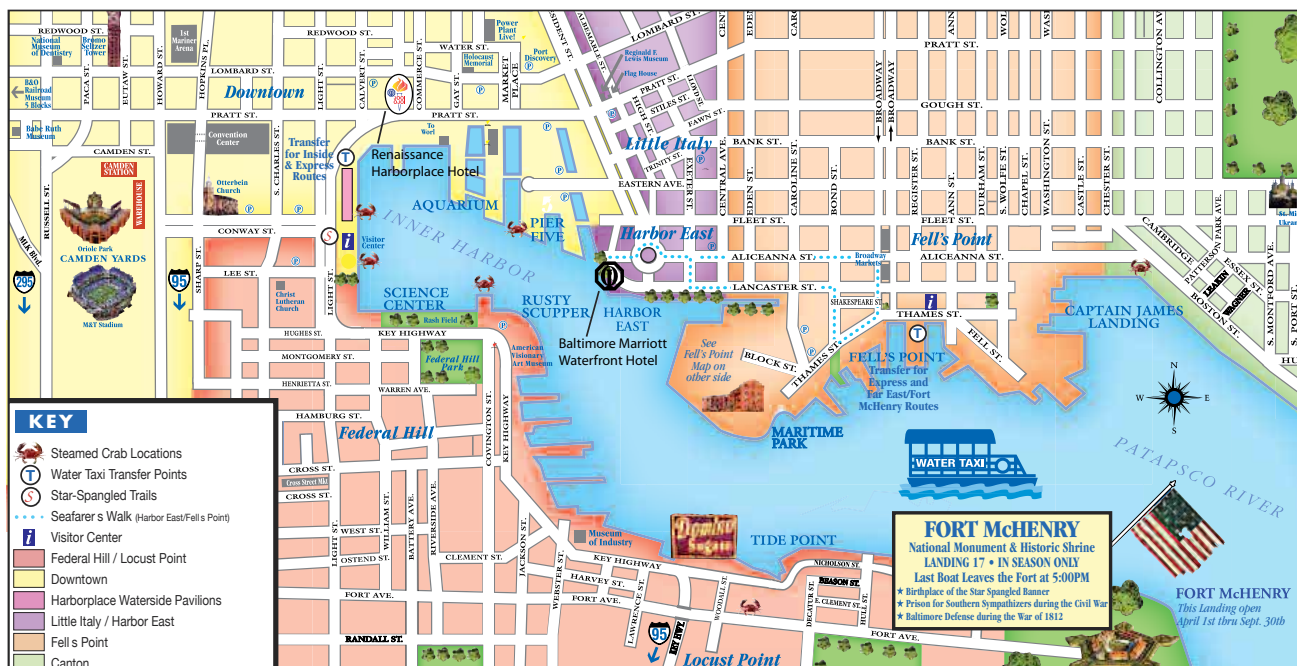
Hotel Use: Date Received \_\_\_\_\_ Date Completed \_\_\_\_\_ Confirm Fax \_\_\_\_\_

## Hotel Information

<b>Hotel Information</b>	Renaissance® Baltimore Harborplace Hotel
Room Rate	\$129
Tax Rate	15.5%
Amenities	<p>Unwind with in-room movies and a flat panel HDTV at our hotel in Baltimore, MD</p> <p>The Concierge Lounge serves a weekday continental breakfast and upscale evening hors d'œuvres</p> <p>Take advantage of two-line phones with a speaker, voicemail and other state-of-the-art technology</p> <p>Stay productive with wireless high-speed Internet at our waterfront hotel in Baltimore for \$12.95/night.</p> <p>Our newly renovated Baltimore Inner Harbor hotel features individual climate control</p>
Parking	On-site parking fee: \$26 USD daily • Valet parking fee: \$36 USD daily. Prices are subject to change. In/out privileges included in daily fee / For oversized vehicles, please call Impark 410-599-4597
Check-in/Check-out times	4:00pm/12:00pm
Direct Contact	Contact for housing is Sharree Tyson (fax) 410-986-4888 or use hotel main number 410-547-1200.

## Baltimore Map and Attractions

# Baltimore, MD • Inner Harbor



**Return form to:** Renaissance® Baltimore Harborplace Hotel • 202 East Pratt Street • Baltimore, Maryland 21202 USA