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# New Club Progress Report

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Date \_\_\_\_\_ Sponsor Club \_\_\_\_\_ Sponsor Club #(s) \_\_\_\_\_

Sponsor Club \_\_\_\_\_ Sponsor Club #(s) \_\_\_\_\_

Proposed name of New Club/Location of New Club \_\_\_\_\_

Date of reported meeting \_\_\_\_\_ Date of next meeting \_\_\_\_\_

Number of Charter Member fees and applications collected? \_\_\_\_\_ Recruitment Goal? \_\_\_\_\_

Please select, if applicable.  Pilot  College  Sports

Temporary Chairperson assigned?  Yes  No Reviewed Club Bylaws?  Yes  No

Established Club Dues?  Yes  No Nominated Club Officers?  Yes  No

Field Representative Assigned?  Yes  No Name \_\_\_\_\_

Certified Club Builder Assistance?  Yes  No Name \_\_\_\_\_

## Assess Community Needs

**A**sk for help from Certified Club Builders, key contacts and community establishments.

**S**urvey community leaders for an experienced viewpoint.

**S**tart recruiting everyone and building to address the community's needs.

**E**xtend reach to local businesses, school district and other agencies tied to the community.

**S**end out public service announcements and utilize marketing materials.

**S**et up informational meetings and maintain momentum.

How does the Club plan to serve the community's needs? \_\_\_\_\_

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## Material Request (Please Send):

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_ ZIP/Postal Code: \_\_\_\_\_

Materials requested: \_\_\_\_\_

Date needed: \_\_\_\_\_ Anticipated Charter Date: \_\_\_\_\_

Once organizational date is set, please contact the New Community Growth Department at Optimist International for New Club number, Field Kit and Field Representative assignment.

Send to: E-mail: [newclubs@optimist.org](mailto:newclubs@optimist.org) • Fax: 314.371.6006

Mail: New Community Growth Department • Optimist International • 4494 Lindell Blvd. • St. Louis, MO 63108

