

# Sample Agendas

## District Officer-Elect Suggested Convention Agenda

### Saturday, July 2

#### Marriott

|                  |  |                    |
|------------------|--|--------------------|
| 8-8:15 a.m.      | Club & District Trainer Meeting  | Essex A-C, Level 4 |
| 8:15 a.m.-5 p.m. | District Trainer Class<br>(session will break for lunch; lunch is on your own; class is open to those who have already taken the Club Trainer Class) | Essex A-C, Level 4 |
|                  | Club Trainer Class<br>(session will break for lunch; lunch is on your own)   | Kent A-C, Level 4  |

### Sunday, July 3

#### Marriott

|                             |  |  |
|-----------------------------|--|--|
| 7 a.m.-9 p.m.               | Promotions Corall Supply Company   | Grand Ballroom Foyer, Level 3  |
| 7:30 a.m.-6 p.m.<br>Level 3 | Advance Registration   | Grand Ballroom Registration,   |
| 8-8:05 a.m.                 | House of Optimism Opening Ribbon Cutting<br>(ribbon cutting ceremony to take place promptly at 8 a.m.)   | Grand Ballroom Foyer, Level 3  |
| 8-11:30 a.m.                | Foundations Kiosk  | Grand Ballroom Foyer, Level 3  |
| 8 a.m.-4 p.m.               | House of Optimism  | Grand Ballroom I-IV, Level 3   |
| 8 a.m.-6 p.m.               | Meet the Candidates  | Campaigning Area, Grand Ballroom Foyer, Level 3                        |
| 9-10 a.m.                   | Harbor Training Central (choose one)<br>MEM-8 – The Magic of Mentoring New Members<br>LD-17 – PGI & Me<br>LD-10 – Parliamentary Procedure  | Heron, Level 4<br>Iron, Level 4<br>James, Level 4                      |
| 10:15-11:15 a.m.            | Harbor Training Central (choose one)<br>CONV-2 – How to Plan District Conferences & Conventions<br>PROG-3 – How to Talk the Talk – Public Speaking<br>LD-8 – WHO are Those Certified Trainers (CTs)? ... | Essex B, Level 4<br>Essex C, Level 4<br>Kent C, Level 4                |
| 1-5 p.m.                    | District Chair Designate Training<br>Leadership Development<br>New Club Building<br>Membership<br>Activities   | Essex AB, Level 4<br>Heron, Level 4<br>Iron, Level 4<br>James, Level 4 |
| 2-6 p.m.                    | Lt. Governor-Elect Training<br>District Secretary/Treasurer Designate Training   | Harborside Ballroom E, Level 4<br>Essex C, Level 4                     |
| 7-9 p.m.                    | Opening Ceremonies ( <i>Attire: Business</i> )   | Grand Ballroom V-X, Level 3  |
| 9:15-9:45 p.m.              | Meet & Greet Your Candidate (choose your Region)   | Galena, Level 4  |
| <b>Monday, July 4</b>       | <b>Marriott</b>  |  |
| 7-8:15 a.m.                 | Club President-Elect and Lt. Governor-Elect Breakfast<br><br>(if you are a Lt. Governor-Elect)   | Harborside Ballroom AB,<br>Level 4                                     |
| 7 a.m.-5 p.m.               | Promotions Corall Supply Company   | Grand Ballroom Foyer, Level 3  |
| 7:30 a.m.-5 p.m.            | Foundations Kiosk  | Grand Ballroom Foyer, Level 3  |

# Sample Agendas

|                |  |   |
|----------------|--|---|
| 8-8:45 a.m.    | Town Hall Meeting  | Harborside Ballroom DE,<br>Level 4                                  |
| 8 a.m.-3 p.m.  | Freedom Celebration Dinner Coupon Exchange   | On-site Registration Desk,<br>Grand Ballroom Coat Check,<br>Level 3 |
|                | (If ticket purchased in advance; people wishing to sit together must present all coupons together. One representative can obtain the group's tickets.) |   |
| 8 a.m.-4 p.m.  | House of Optimism  | Grand Ballroom I-IV, Level 3  |
| 9-11:30 a.m.   | First Business Session ( <i>Attire: Business</i> )   | Grand Ballroom V-X, Level 3   |
| Noon-1:45 p.m. | Appreciation Luncheon ( <i>Attire: Business</i> )  | Harborside Ballroom A-C,<br>Level 4                                 |
|                | (advance ticket purchase required)   |   |
| 2-3 p.m.       | Harbor Training Central (choose one)   |   |
|                | CQ-1 - Dispelling the Myths – The Candidate  | Qualifications Committee Unveiled<br>Essex A, Level 4               |
|                | PROG-10 – Making Dreams a Reality-Scholarship Contests   | Essex C, Level 4  |
|                | NCB-4 – No Cold Calling New Club Building  | Laurel A, Level 4   |
| 3:15-4:15 p.m. | Harbor Training Central (choose one)   |   |
|                | LD-1 – Fun & Fellowship  | Falkland, Level 4   |
|                | GOLF-1 – Tee It Up for Junior Golf   | Kent B, Level 4   |
|                | PROG-13 – Step by Step Toward a Cure – CCC   | Kent C, Level 4   |
| 3:15-5:30 p.m. | Harbor Training Central: CQ-2 – Share Your Thoughts with the Candidates for the Board of Directors   | Essex A, Level 4  |
| 7:15-8:30 p.m. | Freedom Celebration Dinner (International President's Banquet)   | Harborside Ballroom, Level 4  |
|                | (advance purchased ticket required; attire: black tie OPTIONAL; must have purchased ticket and exchanged for table number on site)                     |   |
| 8:15-11 p.m.   | Freedom Celebration Dance (President's Ball)   | Harborside Ballroom, Level 4  |
|                | (included in Registration fee)   |   |

## Tuesday, July 5

### Marriott

|                 |   |                                     |
|-----------------|---|-------------------------------------|
| 7-8:45 a.m.     | Old Timers/Fellowship Breakfast "Presidential Pajama Party"                     | Harborside Ballroom, Level 4        |
|                 | (advance ticket purchase required; breakfast will be served promptly at 7 a.m.) |                                     |
| 7 a.m.-5 p.m.   | Promotions Corall Supply Company  | Grand Ballroom Foyer, Level 3       |
| 9-11 a.m.       | Second Business Session ( <i>Attire: Business</i> )                             | Grand Ballroom V-X, Level 3         |
| 2-4:30 p.m.     | Closing Business Session ( <i>Attire: Business</i> )                            | Grand Ballroom V-X, Level 3         |
| 8 p.m.-Midnight | Caribbean Night   | Harborside Ballroom A-C,<br>Level 4 |
|                 | (all charges on own)  |                                     |