

PRINT ON CLUB LETTERHEAD OR TYPE IN CLUB NAME

INSERT DATE

INSERT COMPANY NAME

INSERT TITLE

INSERT ADDRESS

INSERT CITY, INSERT STATE/PROVINCE INSERT ZIP CODE

Dear Sir/Madam:

The INSERT CLUB NAME has been active in our community since INSERT CHARTER YEAR and has been committed to “Bringing Out the Best” in our local youth in a variety of ways. We sponsor INSERT CLUB ACTIVITIES and are asking for your support with our next project, a INSERT PROJECT.

Any donation that your business could make to this project would be greatly appreciated and will be used to enrich the lives of our local youth. If you would like further information, please don't hesitate to contact me at INSERT CONTACT INFORMATION.

Thank you for your consideration and if you or any of your employees would have an interest in future projects of the INSERT CLUB NAME, we would be delighted to provide you with additional information by contacting INSERT MEMBERSHIP CHAIR CONTACT INFO.

Sincerely,

INSERT NAME

INSERT TITLE